Updated 25 July 2016

OPTIONAL TEMPLATE FOR APPLYING PUBLIC BENEFIT ENTITY SIMPLE FORMAT REPORTING – CASH (NOT-FOR-PROFIT)

STEP ONE - BASIC INFORMATION

Please complete the following informaton for your entity, this will then flow into the Performance Report.

Full name of entity:	**Operations Research Society of New Zealand**
For the year ended:	**30 June 2026**

Worksheet protection and password

This Excel workbook contains a series of worksheets, shown in the tabs to the right. These worksheets contain a number of formulae and other features designed to help you complete them easily. However, to avoid inadvertent overwriting of their functionality, each workseet has been password protected. The single password is noted below. We recommend you take particular care if you do change anything. Note you have to unprotect each worksheet you want to change individually. You cannot unprotect the whole workbook at once.

To unprotect a single worksheet:

- *Right-click on the worksheet tab (at the base of your screen).*
- *Select 'Unprotect Sheet' from the list that displays.*
- *Enter the password: xrb (note this password is case sensitive)*
- *Click OK.*

This then unlocks the particular sheet. Make any changes you require.

Once you have completed your changes, repeat the above process to protect or lock the worksheet again. This time select

Page numbering

To change a page number, you need to select 'Page Layout' (from the menu at top of your screen).
Then go into 'Page Setup', where you can change the 'First page number' of the worksheet.

Operations Research Society of New Zealand

Performance Report

For the year ended:
30 June 2026

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[If the entity has an Independent Auditors Report or Independent Review Report - add this to your contents and attach to the Performance Report]

Operations Research Society of New Zealand

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:
30 June 2026

Legal Name of Entity:*	Operations Research Society of New Zealand
Other Name of Entity (if any):	ORSNZ
Type of Entity and Legal Basis (if any):*	Registered Charity
Registration Number:	CC40246

Entity's Purpose or Mission: *

The objects of the Society are the advancement of education through encouraging and extending the knowledge and use of Operations Research techiques by:
- Holding meetings for the purpose of reading papers and discussing Operations Research subjects.
- Publishing papers of Operations Research.
- Encouraging the formation of branches where appropriate.
- Such other methods as the Council shall from time to time determine.

Entity Structure: *

The council shall consist of a President, a Vice-President, an Honorary Secretary, an Honorary Treasurer, and six other members. In addition, not more than five members may be co-opted annually by the Council.

Operations Research Society of New Zealand

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:
30 June 2026

Main Sources of the Entity's Cash and Resources:*

Revenue from donations; Revenue from annual conference

Main Methods Used by the Entity to Raise Funds:*

Organisations are approached for donations usually in the context of the annual conference

Entity's Reliance on Volunteers and Donated Goods or Services: *

The society is entirely run by volunteers.

Operations Research Society of New Zealand

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:
30 June 2026

Additional Information*

Contact details

Physical Address:	C/O Engineering Science, Level 3, 70 Symonds Street, Auckland 1010.
Postal Address:	C/O Engineering Science, Level 3, 70 Symonds Street, Auckland 1010.
Phone/Fax:	
Email/Website:	secretary@orsnz.org.nz
	
	

Operations Research Society of New Zealand

Statement of Service Performance

"What did we do?"

For the year ended
30 June 2026

Description of the Entity's Outcomes:
Fostering Operations Research in New Zealand by organising an annual conference, supporting students to attend conference, bringing in international visitors to engage with NZ OR community

	Actual*	Budget	Actual*
Description and Quantification (to the extent practicable) of the Entity's Outputs:*	This Year	This Year	Last Year
Representation of ORSNZ in International Federations of Operations Research Society (IFORS)	N/A		N/A
Representation of ORSNZ in International Federations of Operations Research Society (IFORS)	IFORS Member		IFORS Member
Provision of Student Prizes (Young Practitioner Prize in OR)	N/A		N/A
Operations Research in NZ web presence	News on ORSNZ Website		News on ORSNZ Website

Additional Output Measures:

Additional Information:

Operations Research Society of New Zealand

Statement of Receipts and Payments

"How was it funded?" and "What did it cost?"
For the year ended:
30 June 2026

	Notes	Actual* This Year $	Budget This Year $	Actual* Last Year $
Operating Receipts				
Donations, fundraising and other similar receipts*		-		-
Fees, subscriptions and other receipts from members*	ORSNZ no longer charges subs	-		-
Receipts from providing goods or services*	2025 Conference	14,368		17,432
Interest, dividends and other investment income receipts*		2,454		3,517
Other operating receipts				
Total Operating Receipts		**16,822**	**-**	**20,949**
Operating Payments				
Payments related to public fundraising*				
Volunteer and employee related payments*				
Payments related to providing goods or services*	2025 Conference	20,021		9,353
Grants and donations paid*	ORSNZ Young Practitioner Prize; JAG award; Hans Dallenbach prize; HINT Sponsorship	2,500		2,000
Other operating payments	IFORS subscriptions; secreterial; presidential; bank charges; web fees; charities commission payments; strategic review	647		313
Total Operating Payments		**23,168**	**-**	**11,666**
Operating Surplus or (Deficit)		**(6,346)**	**-**	**9,283**
Capital Receipts				
Receipts from the sale of resources*		-		-
Receipts from borrowings*		-		-
Capital Payments				
Purchase of resources*		-		-
Repayments of borrowings*		-		-
Increase/(Decrease) in Bank Accounts and Cash*		**(6,346)**	**-**	**9,283**
Bank accounts and cash at the beginning of the financial year*		**74,493**		65,210
Bank Accounts and Cash at the End of the Financial Year*		**68,147**	**-**	**74,493**
Represented by:*				
Cheque account(s)		9,097		17,730
Savings account(s)				
Term Deposit account(s)		59,050		56,763
Cash Floats				
Petty Cash		-		-
Total Bank Accounts and Cash at the End of the Financial Year*		**68,147**	**-**	**74,493**

Operations Research Society of New Zealand

Statement of Resources and Commitments

"what the entity owns?" and "what the entity owes?"

As at

30 June 2026

SCHEDULE OF RESOURCES	This Year $	Last Year $
Bank Accounts and Cash (from Statement of Receipts and Payments)*	68,147	74,493
Money Held on Behalf of Others*		
Description*	Amount*	Amount*
Money Owed to the Entity*		
Description*	Amount*	Amount*
Other Resources*		
Description and Source of Value* (cost or current value required if practicable to obtain)	Cost or Current Value*	Cost or Current Value*

SCHEDULE OF COMMITMENTS	This Year $	Last Year $
Money Payable by the Entity*		
Description*	Amount*	Amount*

Operations Research Society of New Zealand

Statement of Resources and Commitments

"what the entity owns?" and "what the entity owes?"

As at

30 June 2026

Other Commitments*

Description*	Amount*	Amount*

Guarantees*

Description*	Amount*	Amount*

SCHEDULE OF OTHER INFORMATION	This Year	Last Year
	$	$

Grants or Donations with Conditions Attached (where conditions not fully met at balance date)*	Amount*	Amount*
Resources Used as Security for Borrowings*		

Operations Research Society of New Zealand

Notes to the Performance Report

For the year ended
30 June 2026

Note 1: Accounting Policies "How did we do our accounting"

Basis of Preparation*

Operations Research Society of New Zealand is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)*

Operations Research Society of New Zealand is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

Operations Research Society of New Zealand

Notes to the Performance Report

For the year ended
30 June 2026

Note 2 : Analysis of Receipts "How was it funded?"

		This Year	Last Year
Receipt Item	**Analysis**	$	$
Fundraising receipts			
	Total	-	-

		This Year	Last Year
Receipt Item	**Analysis**	$	$
Grants and donations			
	Total	-	-

		This Year	Last Year
Receipt Item	**Analysis**	$	$
Fees, subscriptions and other receipts from members			
	Total	-	-

		This Year	Last Year
Receipt Item	**Analysis**	$	$
Receipts from providing goods or services			
	Total	-	-

		This Year	Last Year
Receipt Item	**Analysis**	$	$
Interest, dividends and other investment income receipts			
	Total	-	-

Operations Research Society of New Zealand

Notes to the Performance Report

For the year ended
30 June 2026

Note 2 : Analysis of Receipts "How was it funded?"

		This Year	Last Year
Receipt Item	**Analysis**	$	$
Other receipts			
	Total	-	-

		This Year	Last Year
Receipt Item	**Analysis**	$	$
Capital receipts			
	Total	-	-

Operations Research Society of New Zealand

Notes to the Performance Report

For the year ended
30 June 2026

Note 3 : Analysis of Payments "What did it cost?"

		This Year	Last Year
Payment Item	**Analysis**	$	$
Payments related to public fundraising			
	Total	-	-

		This Year	Last Year
Payment Item	**Analysis**	$	$
Volunteer and employee related payments			
	Total	-	-

		This Year	Last Year
Payment Item	**Analysis**	$	$
Payments related to providing goods or services			
	Total	-	-

		This Year	Last Year
Payment Item	**Analysis**	$	$
Grants and donations paid			
	Total	-	-

		This Year	Last Year
Payment Item	**Analysis**	$	$
Other operating payments			
	Total	-	-

Operations Research Society of New Zealand

Notes to the Performance Report

For the year ended
30 June 2026

Note 3 : Analysis of Payments "What did it cost?"

		This Year	Last Year
Payment Item	**Analysis**	$	$
Capital payments			
	Total	-	-

Operations Research Society of New Zealand

Notes to the Performance Report

For the year ended
30 June 2026

Notes 4-7

Note 4: Correction of Errors*

Note 5: Related Party Transactions*

		This Year	Last Year	This Year	Last Year
		$	$	$	$
Description of Related Party Relationship*	**Description of the Transaction (whether in cash or amount in kind)***	**Value of Transactions***	**Value of Transactions***	**Amount Outstanding***	**Amount Outstanding***

OR *(Delete one not applicable to the entity)*

Note 5: Related Party Transactions

There were no transactions involving related parties during the financial year. (Last Year - Nil)

Note 6: Events After the Balance Date*

Nature of the Event*	**Estimated Amount***	**How, if at all, the event is likely to affect the continuing viability of the entity***

Note 7: Additional Notes

DROP DOWN LISTS

Below are the drop down lists to assist the user to enter details into the optional notes contained in the template (Notes 2 and 3).
These are suggestions only and can be modified by the user.

Statement of Receipts and Payments

Operating Receipts

Fundraising receipts [Receipts1]
Entity may like to list fundraising campaign or type

Grants and donations [Receipts2]
Grants not directly related to service delivery
Donations/koha from the public
Entity may like to list donors and grant providers together with summary of contributions
Student Prize sponsorship
Conference related donation

Fees, subscriptions and other receipts from members [Receipts3]
Fees and subscriptions from members
Donations, koha or offerings from members
Receipts from sales to members

Receipts from providing goods or services [Receipts4]
Receipts from grants or contracts for service with central government
Receipts from grants or contracts for service with local government
Receipts from grants or contracts for service with non-governmental agencies
ORSNZ Conference
Analytics Forum
Lease or rental receipts
Commission received
NZSA+ORSNZ Conference

Interest, dividends and other investment income receipts [Receipts5]
Interest
Dividends

Other receipts [Receipts6]
Insurance payouts
Royalties received
Net GST
Bank Refund

Operating Payments

Payments related to public fundraising [Payment1]
Entity may like to list fundraising campaign or type

Volunteer and Employee related payments [Payment2]
Salaries and Wages
Superannuation contributions
ACC Payments

Payments related to providing goods or services [Payment3]
Administration and overhead costs
Direct costs relating to service delivery
Other service delivery costs
ORSNZ Branch Expenses
ORSNZ Conference Payment
Analytics Forum

Grants and donations paid [Payment4]
Entity may like to list recipients of grants / donations
ORSNZ Young Practitioner's Prize (YPP)
Visiting Lecturer Travel Costs
Hans Dallenbach Prize Costs
Student travel costs

Other operating payments [Payment5]
Interest payments
Affiliation fees
Audit fees
secretarial
Strategic Review
website costs
presidential expenses
charities commission

Capital Receipts [Receipts7]
Sale of Land and Buildings
Sale of Motor Vehicle
Sale of Investments
Receipt of Loan Proceeds

Capital Payments [Payment6]
Purchase of Land and Buildings
Purchase of Motor Vehicle
Purchase of Investments
Repayment of Loan

Accounting Policies

is permitted by law to apply PBE SFR-C (NFP) *Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit)* and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

is registered for GST. Therefore amounts recorded in the Performance Report are exclusive of GST (if any). GST owing, or GST refunds due as at balance date are shown in the Statement of Resources and Commitments.

is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

Statement of Resources and Commitments

Resources

Bank accounts and cash [Resources1]
Cheque account(s)
Savings account(s)
Term Deposit account(s)
Cash Floats
Petty Cash

Money held on behalf of others [Resources2]
Money held on behalf of the joint NZSA and ORSNZ conference (2015 Joint NZSA+ORSNZ co

Money owing to the entity [Resources3]
Grants owing to the entity
Subscriptions owed by members
Receipts due as a result of providing goods or services
Interest receivable
Dividends receivable
GST receivable

Other resources [Resources4]
Land and Buildings at quotable value valuation
Motor vehicles at purchase price
Computers, donated, used current value
Software at cost
Furniture and Fittings at cost
Office Equipment at cost
Investments at cost
Inventory on hand at cost
Assets held on behalf of others at cost
Other assets at cost

Commitments

Money Payable by the entity [Commitment1]
Unpaid invoices for payments for goods or services
Unpaid invoices
Wages and salaries
ACC levies
PAYE
KiwiSaver
GST payable
Interest payable
Loans payable
Grants payable

Other commitments [Commitment2]
Commitments to make future payments under a lease
Commitments to purchase property, plant and equipment
Commitments to provide loans
Commitments to provide grants
Cash received relating to activities to be undertaken in a future period

Guarantees [Commitment3]