ORSNZ Special General Meeting – Minutes

Date: 11 March 2026

Time: Meeting began approximately 12:02 pm

Meeting type: Special General Meeting (SGM) to Approve New Proposed Constitution

Chair: Andrea Raith (President)

Location: Online (Teams)

Attendees: Andrea Raith, Lisa Hillas, Sarah Marshall, Basile Blayac, Ahmed Abdelhadi, Yi Mei, Jack Yarndley, David Robb, Andrew Mason, Oscar Dowson, Binyamin Oz, John Hayes, Michael O'Sullivan, Ross James, Melanie Reuter-Oppermann, Matthew Civil, Oliver Weide, Ryan Delaney, Maz Lakadia, Ning Wang, Zainab Rizvi, Paul Rouse, John Rendel, Juliette Foley, Thomas Adams, Simeon Copsey, Kevin Jia, Andreas Kempa-Liehr, Cameron Walker, Madison Zegeer, Grant Read, Dan Cater

1. Welcome and Opening

- Andrea Raith opened the meeting, confirmed audio/video functionality, and welcomed attendees.

2. Attendance and Quorum

- Confirmed attendance of at least 15 OSNZ members, meeting quorum requirements.

- Two apologies noted; one proxy vote from John Haywood assigned to Andrea.

- Membership cross-checked by Lisa Hillas.

3. Purpose of the Meeting

- Summary of the Incorporated Societies Act 2022 requirements.

- Need for re-registration and updated constitution.

- Constitution drafted using Companies Office Constitution Builder.

- Reviewed by Professor Alex Simms.

4. Summary of Key Changes

- Majority vote remains; constitutional changes require two-thirds majority.
- Clarified election processes.
- New provisions for removal of officers.
- Annual membership renewal process required.
- Finance processes remain aligned with Charities Act.
- Council quorum updated to half of members.
- President limited to four consecutive terms.
- Added dispute resolution sections.

5. Motion to Adopt the New Constitution

- Motion: Adopt new constitution dated 26 February 2026.
- Poll conducted; unanimous approval.
- Seconded by Lisa Hillas.

6. Next Steps

- Re-registration to be completed the following day.
- Expected Companies Office processing time: approx. 3 days.

7. Closing

- Andrea thanked attendees and closed meeting.